

Present: Caroline Green, Dawn Higley, Kandy Hillam, Lucie Jarrett, Carol Rasmussen, Carol Ryan

Absent: Sherrie Hardy, Paula Johnson, Sally Kerschisnik

Topic	Discussion	Action
1. Paper color and quantity	UDCP will copy and laminate. Still have some of the old copies. Use old copies, and copy enough to have numbers needed	-General (yellow) 1000 laminated general information 1000 care plan -Pumps (orange) 500 laminated general information 500 care plan
2. Pediatric references	Discussed making copies of selected articles. Need to get permission to reprint.	Get articles to Carol (UDCP) ASAP to then seek permission to reproduce and distribute at conference.
3. Conference	Kandy reported that all forms have been submitted. Pat believe hands-on will be OK at the end of the day, but will get back with Kandy Jenette Kirkhan can only do the am.	Times, April 12, 9:30-10:25 and 10:35-11:30 -Kandy/Lucie will check with Jenette to see if she can leave supplies for the hands-on.
4. Forms	On all current forms, and old forms, add date created, or date revised. Check spelling and credentials for those listed	Dawn/Lucie - new forms, add March 2002 Carol/Pauletta - old forms add revised March 2002 Pauletta, - Old forms, change Lucie to APRN
5. Next meeting	March 15 (Friday) 10:00 - 11:30/12:00 Carol Rasmussen mentioned wanting to meet with Steve Barringer from the ADA. I (Carol Ryan have left messages, but have not heard back). The room has been reserved at HealthInsight for 10-12.	